



R263, Institutional Policy Review¹

R263-1 The following policy has been codified² as Utah Administrative Code R765-263.

R263-2 References

2.1 Utah Code § 53B-27-303, Complaint Process - Reporting

R765. Higher Education (Utah Board of), Administration.

R765-263. Institutional Policy Review.

R765-263.1. Purpose.

This rule establishes a procedure and review process whereby a student enrolled in a Utah System of Higher Education institution may petition the Utah Board of Higher Education to review a policy that directly affects the student's enumerated civil liberties, which the student believes the institution adopted without first establishing an administrative rule governing the enumerated civil liberty.

R765-263.2. Authority.

This rule is authorized by Subsection 53B-27-303(1).

R765.263.3. Review Process.

(1) Any student enrolled at a Utah System of Higher Education institution who believes the institution has adopted a policy that directly impacts one of the student's enumerated civil liberties but which is not governed by an existing administrative rule may petition the Utah Board of Higher Education for a review.

¹ *Adopted September 13, 2019; amended October 4, 2024.*

² This administrative rule must also be approved by the Utah Office of Administrative Rules and minor, non-substantive edits to conform with the Utah Administrative Code style guide may be made.

(2) To file a petition for review, the student shall send a written request that identifies the policy for which a review is requested to: review@ushe.edu. Within 30 days of receiving the complaint, the Office of the Commissioner of Higher Education, on behalf of the Utah Board of Higher Education, shall:

(a) review the petition to determine if it is made in good faith;

(b) dismiss the petition if it is made in bad faith;

(c) determine if the institution has established an administrative rule that adopts or governs the institution's policy; and

(d) if the institution lacks a governing administrative rule, direct the institution to initiate rulemaking within 60 days of the decision.